

PRE-HOLIDAY

CHECKLIST

THE TRAVEL HACK

Before booking your holiday

- Are your passports in date?
- Can you get time off work?
- Can someone look after your pet(s)?

While booking

- Can you get to the airport at that time?
- Can you give the hotel a call and get a room upgrade/breakfast included?
- Will the weather be OK during your visit?
- Will there be any major events on while you visit?
- Will you need a visa?

Once you've booked your holiday

- Do you have travel insurance?
- How are you getting to the airport? Do you need to book airport parking?
- What are the luggage requirements for your flight?
- Will you need to buy/borrow luggage for the trip?
- Book your pet into the kennels/ask a friend to look after them once you're away
- Do you need a hire car for when you arrive?
- Do you need any vaccinations?
- Are there any activities you need to book in advance?

PRE-HOLIDAY

CHECKLIST

THE TRAVEL HACK

1 month before your holiday

- How will you get from the airport to your accommodation?
- Will you need some local currency for when you arrive?
- Save all your important documents on your phone
- Make sure you have access to all booking documentation and confirmation numbers, travel insurance documents, visas and itineraries.
- Start planning your itinerary

2-3 weeks before you go

- Do you need to buy anything new for holiday?
- Do you have enough medication?
- Write a packing list
- Do you need to pre-book any restaurants or activities?

3 days before you leave

- Make sure all your clothes are washed
- Ask a trusted neighbour to keep an eye on your house while you're away

PRE-HOLIDAY

CHECKLIST

THE TRAVEL HACK

1-2 days before you go

- Pack your suitcase
- Pack your hand luggage and make sure all liquids are under 100ml
- Remind neighbours/friends about watering your plants/feeding your cat etc
- Charge any devices you may want to use on the plane
- Do you need to buy any snacks for the plane?

Before you leave the house

- Turn off plugs and wifi
- Remove perishable food from kitchen
- Empty the bin
- Put the dishwasher on
- Make sure your security lights are on
- Check for any traffic reports on your route to the airport
- Make sure there are no lights left on and no taps dripping
- Is your heating on the right settings?
- Have you got your passport, purse/wallet, mobile phone and charger?